

**Clarifications on Pre-bid Meeting**

**RFP NOTICE No. MSWC/QC/INS/4/2024**

**Proforma – B**

**Points raised by the participant tenderers/bidders and clarification thereof in the pre-bid meeting Dt.20.03.2024**

<b>Sr. No.</b>	<b>Reference Clause No. in tender</b>	<b>Reference Clause</b>	<b>Clarification sought by Applicant</b>	<b>Clarification by MSWC</b>
1.	Cover page	Cost of Bid of Rs. 5000/- plus GST Rs. 900  Security Deposit of Rs. Lakhs	With respect to the above tender document which is available for downloading on your website, kindly let us know the mode of payment towards a. Cost of Bid document of Rs 5000 plus Rs 900 GST b. Security Deposit of Rs 2,00, 000.	Cost of Bid is to be deposited in the banks of MSWC. Details of Bank A/c are mentioned in the RFP (Point no. 2.5.3.VI on of RFP) Security deposit is to be submitted by the successful bidder after appointment.
2	Evaluation Criteria 2.1	The broker's firm should have continuous 10 years' experience from 2014-15 of working with Government Department/ Government Undertaking.	Do we have to provide continuous 10 years' experience from 2014-15 with single client or different client kindly clarify	The bidder should provide continuous 10 years' experience from 2014-15 with single client or different client.
3.	Evaluation Criteria 5.3	Minimum 5 years continuous service to any client with sum insured amount above 3500Crores (5 marks for each client maximum 2 clients) (Other than Group Mediclaim Policy)	Do we have to provide continuous 5years experience to single or different client with sum insured 3500 Crores kindly clarify. Can we provide 5 different clients for 5 different years.	The bidder should provide minimum 5 years continuous service to same client with sum insured 3500 Crores during each year.
4.	Evaluation Criteria 5.1	Claim Handling Experience – Fire Claim related to similar type of business	As catastrophic fire claims are similar across various sector, we request you to consider experience of handling fire losses of any sector	Tender conditions prevail.

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5.	Short Listing of Broker	1.1 Office in Pune	<p>We understand that Brokers with good experience of serving the prominent clients like you, should not be restricted because of the absence in any particular city. If they have a good exposure in servicing Govt. entities and is handling policies and claims similar to MSWC, then they should be given a fair opportunity to participate. This adjustment is sought to enhance the equity and competitiveness of the bidding process, aligning with the overarching interests of Maharashtra State Warehousing Corporation. Your consideration of this proposal is greatly appreciated.</p> <p>Please adjust these 5 marks in any other parameter.</p>	Tender conditions prevail.
6.	Documents Required –	1.Firm Registration Certificate	<p>The document necessary to demonstrate presence in Pune cannot reliably be confirmed solely through the Firm Registration Certificate, as the firm may be registered elsewhere and maintain a branch in Pune. Hence, we kindly request your consideration in recommending the submission of the Rental Agreement if an office exists in Pune. Alternatively, we propose the provision of a declaration, duly attested by an authorized signatory, affirming the intention to establish an office in Pune in three months from the date of award of contract.</p>	<p>The bidder should provide following documents.</p> <ol style="list-style-type: none"> <li>1) Firm Registration Certificate.</li> <li>2) The required documents necessary to demonstrate presence in Pune is rent agreement copy/declaration duly attested by an authorized signatory/ownership document of the firm.</li> </ol>

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7.	a. Eligibility Criteria	Point 6. The firm should have an office in Pune Metropolitan Region.	<p>We understand that Brokers with good experience of serving the prominent clients like you, should not be restricted because of the absence in any particular city. If they have a good exposure in servicing Govt. entities and is handling policies and claims similar to MSWC, then they should be given a fair opportunity to participate. This adjustment is sought to enhance the equity and competitiveness of the bidding process, aligning with the overarching interests of Maharashtra State Warehousing Corporation. Your consideration of this proposal is greatly appreciated.</p> <p>The firm should have / give confirmation to open an office in Pune within 3 months in case of award of the tender.</p>	Tender conditions prevail.